

Name of the researcher: Thabile Chonco.....

Name of the municipality: City of Johannesburg Metropolitan Municipality.....

Province: Gauteng.....

National Treasury classification: A.....

Population size: 4 434 827.....

Budget: R68,1 billion/R68 100 000 000.....

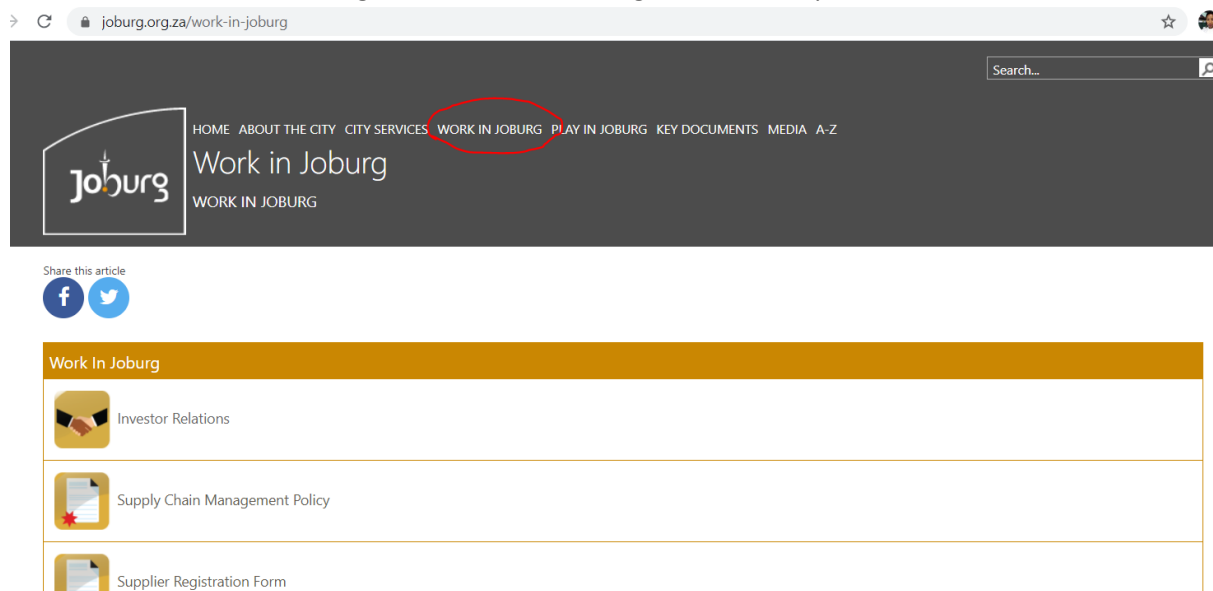
**1. Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?**

- a. Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
- b. Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information but registration is required to access this information.
- c. No, the municipality does not have a functional website.

**Answer:** a

**Source:** <https://www.joburg.org.za/work-in-joburg> (accessed 26 October 2020)

**Comments:** The municipality’s website is functional. Whilst there is a dedicated page for procurement information, the only problem is that the tab with all the tender/procurement information is labelled “Work in Joburg”, as opposed to “Tenders” or “Procurement” so it is easy to miss it. Without prior knowledge of their labelling system, you will have to click and look through the other tabs first before arriving at the “Work in Joburg” tab that has procurement information.



**2. Does the municipality publish tender notices?**

- a. Yes, the municipality publishes tender notices and the list of tender notices seems complete.
- b. Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
- c. No, there are no tender notices on the municipality’s website.

**Answer: b**

**Source:**

[https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019-Tender-Adverts.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019-Tender-Adverts.aspx) and [https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2020%20Tenders%20and%20Quotations/2020%20Tenders/2020-Tender-Adverts.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2020%20Tenders%20and%20Quotations/2020%20Tenders/2020-Tender-Adverts.aspx) (accessed 26 October 2020).

**Comments:** The municipality publishes some tender notices together with its bid opening registers. There are more bid opening registers compared to tender notices, which is strange because then there are no tender notices to compliment the information on the bid opening registers. For a metro, the City of Johannesburg published very little tender notices during the period of January to August 2020, which included the strenuous months of the coronavirus pandemic.

**3. Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?**

- a. Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
- b. Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.
- c. No, the municipality does not publish tender specifications.

**Answer: c**

**Source:**

[https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2020%20Tenders%20and%20Quotations/2020%20Tenders/2020-Tender%20Adverts%20and%20Bid%20Opening%20Registers.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2020%20Tenders%20and%20Quotations/2020%20Tenders/2020-Tender%20Adverts%20and%20Bid%20Opening%20Registers.aspx) and [https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019-Tender-Adverts.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019-Tender-Adverts.aspx) (accessed 26 October 2020).

**Comments:** The municipality does not publish tender specifications on its website. It's tender notices, however, state that the municipality's tender documents will/would be available for collection from its municipal offices, at a non-refundable price of R100 (in some tender notices, particularly those published in 2018, the price would range from R100 to R500 for tender documents). The tender notice also states that alternatively the specifications could be downloaded for free from the eTender portal. The tender specifications for the tender notices for 1 September 2019 to 31 August 2020 are, however, not available on the eTender portal. Whether these tender specifications were indeed published on the eTender portal cannot be determined as the information on the eTender portal gets updated frequently.

When I checked the current tenders published on the eTender portal, they have tender specifications. This could be an indication that there were tender specifications uploaded for the notices for the period of 1 September 2019 to 31 August 2020 but they were subsequently removed.

**4. Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?**

- a. Yes, the municipality publishes information about who wins tenders within five working days.

- b. Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.
- c. No, the municipality does not publish information about who wins tenders.

**Answer: b**

**Source:**

[https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019%20Awarded%20tenders.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019%20Awarded%20tenders.aspx) and [https://www.joburg.org.za/work\\_/Documents/awarded%20contract%20doccies/2019/Awarded%20contract%2001%20July%20to%2030%20September%202019.pdf](https://www.joburg.org.za/work_/Documents/awarded%20contract%20doccies/2019/Awarded%20contract%2001%20July%20to%2030%20September%202019.pdf) and [https://www.joburg.org.za/work\\_/Documents/awarded%20contract%20doccies/2019/Awarded%20contracts%201%20October%202019%20%20to%20December%202019.pdf](https://www.joburg.org.za/work_/Documents/awarded%20contract%20doccies/2019/Awarded%20contracts%201%20October%202019%20%20to%20December%202019.pdf) (accessed 26 October 2020).

**Comments:** There is no information on tenders that were awarded in 2020/during the assessment period covered in 2020 (from January – August 2020). The municipality has, however, published information covering the months of August to December 2019. In most cases, there is no tender advert/notice and bid opening register to corroborate the awarding of a tender to a particular company or individual. For example, an award was made for tender number A823 (in December 2019) but there is no tender notice nor a bid opening register for this particular tender.

The information about who won tenders during August to December 2019 was published almost two months after the awards were made.

**5. Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?**

- a. Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
- b. Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender specification information remains accessible on the website for the entire duration of the relevant contracts.
- c. No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

**Answer: c**

**Source:**

[https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019-Tender-Adverts.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019-Tender-Adverts.aspx) and [https://www.joburg.org.za/work\\_/Documents/awarded%20contract%20doccies/2019/Awarded%20contracts%201%20October%202019%20%20to%20December%202019.pdf](https://www.joburg.org.za/work_/Documents/awarded%20contract%20doccies/2019/Awarded%20contracts%201%20October%202019%20%20to%20December%202019.pdf) (accessed 26 October 2020).

**Comments:** The municipality does not publish tender specifications on its website. The tender notices state that the applicable tender documents are available at the municipal office at a fee or alternatively, the tender documents can be accessed on the eTender portal for free. The tender specifications for the tender notices for 1 September 2019 to 31 August 2020 are, however, not available on the eTender portal. Whether these tender specifications were indeed published on the eTender portal cannot be determined as the information on the eTender portal gets updated frequently and older tender notices and specifications are removed.

When I checked the current tenders published on the eTender portal, they have tender specifications. This could be an indication that there were tender specifications uploaded for the notices for the period of 1 September 2019 to 31 August 2020 but they were subsequently removed after the award of the contract(s). Also, the eTender Portal has a list of awarded tenders, but no tender specifications, see <https://etenders.treasury.gov.za/field-collection/field-etender-awarded-to/6515>

**6. Does a municipality publish the price of the contract?**

- a. Yes, the municipality publishes the price of the contract.
- b. Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
- c. No, the municipality does not publish the price of the contract.

**Answer: a**

**Source:**

[https://www.joburg.org.za/work\\_/Documents/awarded%20contract%20doccies/2019/Awarded%20contracts%201%20October%202019%20%20to%20December%202019.pdf](https://www.joburg.org.za/work_/Documents/awarded%20contract%20doccies/2019/Awarded%20contracts%201%20October%202019%20%20to%20December%202019.pdf) and

[https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/Links/List%20of%20awarded%20contracts/List-of-awarded-contracts.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/Links/List%20of%20awarded%20contracts/List-of-awarded-contracts.aspx) (accessed 26 October 2020)

**Comments:** The municipality does not publish the contracts for awarded tenders. The municipality does, however, provide the prices of its awards/contracts in the list of tenders that have been awarded. The absence of a contract means that a member of the public will not know how the price was arrived at, how much each component of a contract costs (if the contract is broken down into portions) and the basis for the calculations.

**7. Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?**

- a. Yes, the municipality publishes information on how the project will be implemented.
- b. Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.
- c. No, the municipality does not publish information on how the project will be implemented.

**Answer: c**

**Source:**

[https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019%20Awarded%20tenders.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2019%20Tenders%20%26%20Quotations/2019%20Awarded%20tenders.aspx) (accessed 26 October 2020)

**Comments:** There is no information on how the project will be implemented under the “Work in Joburg” tab on the website, which provides for the municipality’s procurement information. A quick search on the website for “service delivery agreements” shows SDAs entered into between the municipality and its municipal entities. As such, I chose option C and added the hyperlink to the tender awards page because I could only find details about the awarding of tenders.

The screenshot shows a web browser window with the URL [joburg.org.za/search/Pages/results.aspx?k=service%20delivery%20agreements#k=service%20delivery%20agreements#s=21](http://joburg.org.za/search/Pages/results.aspx?k=service%20delivery%20agreements#k=service%20delivery%20agreements#s=21). The search bar contains the text "service delivery agreements". Below the search bar, there are three search results:

- ADVERT\_STAR\_08032017**  
are essential in the Unit's scope of **service delivery** and the successful candidate will improve on the ...  
[www.joburg.org.za/work/\\_/.../Documents/Advert\\_Star\\_08032017.pdf](http://www.joburg.org.za/work/_/.../Documents/Advert_Star_08032017.pdf)
- PIKITUP**  
**Service Delivery Agreement ... City services ...**  
[www.joburg.org.za/documents/\\_/.../20132014 annual report/Pikitup.aspx](http://www.joburg.org.za/documents/_/.../20132014%20annual%20report/Pikitup.aspx)
- ROODEPOORT THEATRE**  
**Service Delivery Agreement ... City services ...**  
[www.joburg.org.za/documents/\\_/Pages/\\_/.../Rodepoort-Theatre.aspx](http://www.joburg.org.za/documents/_/Pages/_/.../Rodepoort-Theatre.aspx)

**8. Does the municipality publish procurement information on both its website and the eTender portal?**

- Yes, the municipality publishes procurement information on both its website and the eTender portal.
- Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
- No, the municipality only publishes procurement information on either its website or the eTender portal.
- No, the municipality does not publish procurement information on either its website or the eTender portal.

**Answer: b**

**Source:**

[https://www.joburg.org.za/work/\\_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2020%20Tenders%20and%20Quotations/2020%20Tenders/2020-Tender-Adverts.aspx](https://www.joburg.org.za/work/_/Pages/Work%20in%20Joburg/Tenders%20and%20Quotations/2020%20Tenders%20and%20Quotations/2020%20Tenders/2020-Tender-Adverts.aspx) and <https://etenders.treasury.gov.za/content/advertised-tenders> and <https://etenders.treasury.gov.za/content/awarded-tenders> (accessed 26 October 2020).

**Comments:** Under the "advertised tenders" tab on the eTender portal, it only has current tender notices and not the tender notices posted for the assessment period (September 2019 - August 2020). The "awarded tenders" tab on the eTender portal does not match the lists on the municipality's website. Also, most awarded tenders on the eTender portal were awarded to the Johannesburg Road Agency, however, the tender notices cannot be found on the municipal website. Also, there are no dates for the awarded tenders.

The reason for the inconsistency could be that the information on the eTender portal is updated constantly for this municipality.

### Advertised Tenders

**Category**

- Any -

**Province**

Gauteng

**Cluster**

- Any -

**Department**

City Council of Johannesburg.

**Tender Type**

- Any -

Search

Reset

Category	Tender Description	Tender No.	Date published	Closing date & time	Compulsory briefing session
Services: Professional	APPOINTMENT OF A SERVICE PROVIDER/S FOR THE PROVISION OF NON-SPECIALISED VEHICLES ON A FULL MAINTENANCE LEASE (FML) AND FLEET SUPPORT SERVICES FOR BOTH FML AND MANAGED MAINTENANCE ON EXISTING FLEET FOR A PERIOD OF FIVE (5) YEARS FOR ALL CORE DEPARTMENTS A	A843	23/10/2020	26/11/2020 - 10:30am	04/11/2020 - 10:00am
Services: General	REQUEST FOR QUOTATIONS FOR A SERVICE PROVIDER TO REPAIR AND SERVICE INDUSTRIAL OF GUILLOTINE, PRINTING, STITCHING AND FILM PROCESSOR MACHINES FOR A PERIOD OF TWELVE (12) MONTHS ON AN AS AND WHEN REQUIRED BASIS.	R0047-20/21	21/10/2020	28/10/2020 - 10:30am	

### Awarded Tenders

**Category**

- Any -

**Cluster**

- Any -

**Province**

Gauteng

**Department**

City Council of Johannesburg.

**Tender Type**

- Any -

Search

Reset

Category	Tender Description	Tender No.
Supplies: General	Provision of Hot Asphalt to the JRA as and when for a period of three (3) years (36 Months).	090/2015
Services: Civil	PANEL OF CONTRACTORS FOR ROUTINE MAINTENANCE FOR BRT TRUNK ROUTES FOR THE PERIOD OF THREE YEARS (36 MONTHS). CIDB Grading: 5CE or Higher	JRA/16/74
Services: General	Request For Proposals (RFB) for New Asphalt Plant at Johannesburg Road Agency	JRA-16-06
Services: Professional	Appointment Of Two (2) Service Providers As And When Required by the JRA for a period of three years to provide a Quality Management System Services (1) QMS Development and Implementation (2) Conduct Quality Audits	JRA/16/93

**General assessment:**

a) What is your overall impression on how easy it is to navigate the municipal website to find procurement information? Rate out of 10?

It was easy enough, the only problem is that the tab with all the tender/procurement information is labelled "Work in Joburg" so it is easy for someone to miss it. One would have to go through the other tabs first before clicking on the "Work in Joburg" tab. Once in, it takes 2-3 clicks before accessing the "tenders" tab.

Out of 10 I would rate it 8.

b) Any tips on how the municipality could improve citizens' access to procurement information on its website?

First, publish tender specifications on the municipal website. Although publishing on the eTender portal is also good, I would push for publication on the website more than the eTender portal because it is possible to archive on the website but not on the eTender portal. The eTender portal gets updated frequently and specifications get removed quickly. Secondly, publish the contracts, implementation plans, agreements and/or service delivery schedules the metro enters into with service providers. Thirdly, keep the procurement information on the website updated.

c) Are there any best practices in the municipality which can be shared with other municipalities?

No.

d) Are there any other issues that caught your attention when undertaking the assessment?

There is very little information documented for the assessment period of 1 September 2019 to 31 August 2020. This is concerning considering that PPE was procured during the lockdown, yet there is no information detailing the goods and services procured during this period. Also, the information on the website suggests that the City of Johannesburg may not have tendered for big projects during the assessment period. Many of the tender notices are for office furniture; service providers to draft reports, strategies, plans; service providers to deal with social media and branding; rebranding of municipal offices and lifts; menial projects.